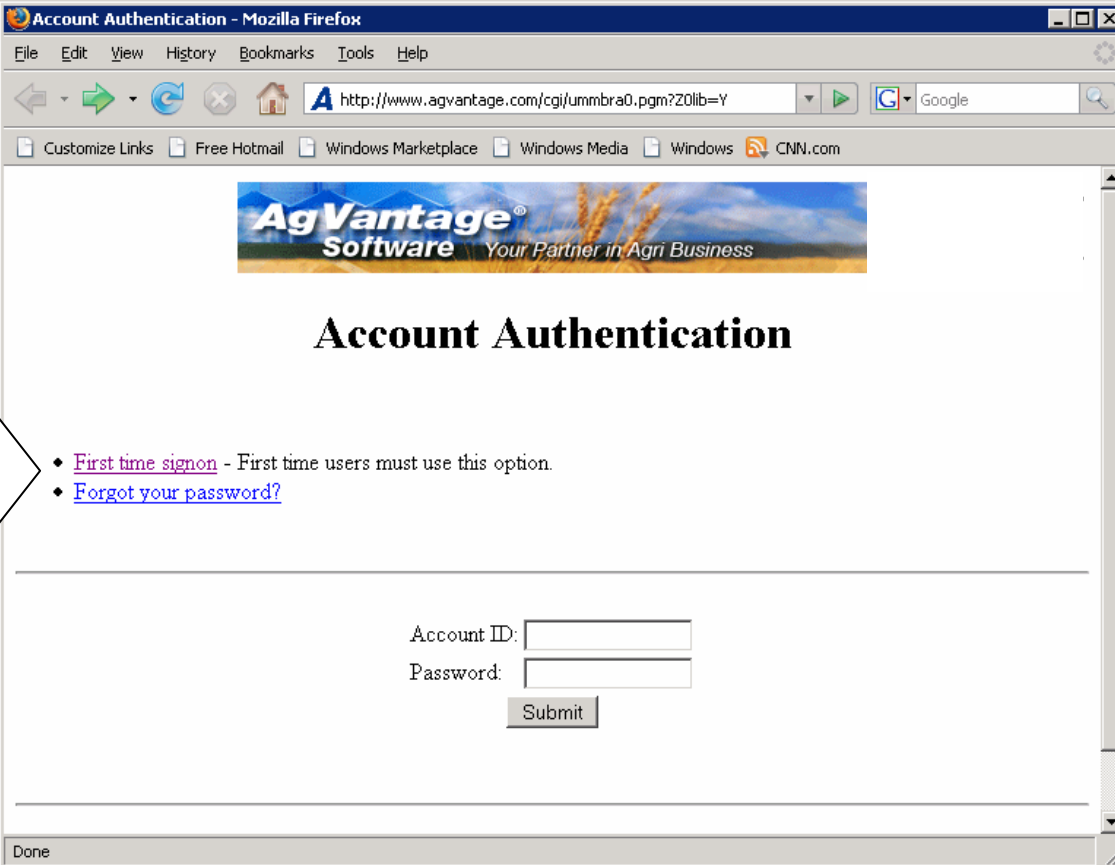


# Instructions on Viewing Your Account Information on our website - www.newhorizonsco-op.com

Your New Horizons Coop has added a new, exciting feature that allows you to view your account information right from your own computer at home.

You must have a social security number on file with New Horizons in order to log in to view your account information. If you do not have a social security number on file with New Horizons, please contact the office at (608) 822-3217. All social security numbers are encrypted within the New Horizons system. Go to our website at www.newhorizonsco-op.com. On the home page, in the Customer Log-In box, click on the link for "Account Information Log-In."

## To Setup your Account for the First Time, follow these steps:



Account Authentication - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.agvantage.com/cgi/lummbra0.pgm?Z0lib=Y

Customize Links Free Hotmail Windows Marketplace Windows Media Windows CNN.com

**AgVantage<sup>®</sup>**  
Software Your Partner in Agri Business

## Account Authentication

- [First time signon](#) - First time users must use this option.
- [Forgot your password?](#)

Account ID:

Password:

Submit

Done

Click on "First Time Signon".

## First time Sign On Continued:

First Time Signon - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.agvantage.com/CGIV65/UMMBRA0.PGM/input?ZOLIB=

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### First Time Sign On

Account ID:

Password:

Password:

Federal Tax ID - last 4:

E-mail Address:

Submit

Done

Click in the “Account ID” field, and enter your Customer Account number that you can find on any monthly statement. Password field.

First Time Signon - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.agvantage.com/CGIV65/UMMBRA0.PGM/input?ZOLIB=

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**AgVantage®**  
Software Your Partner in Agri Business

### First Time Sign On

Account ID:

Password:

Password:

Federal Tax ID - last 4:

E-mail Address:

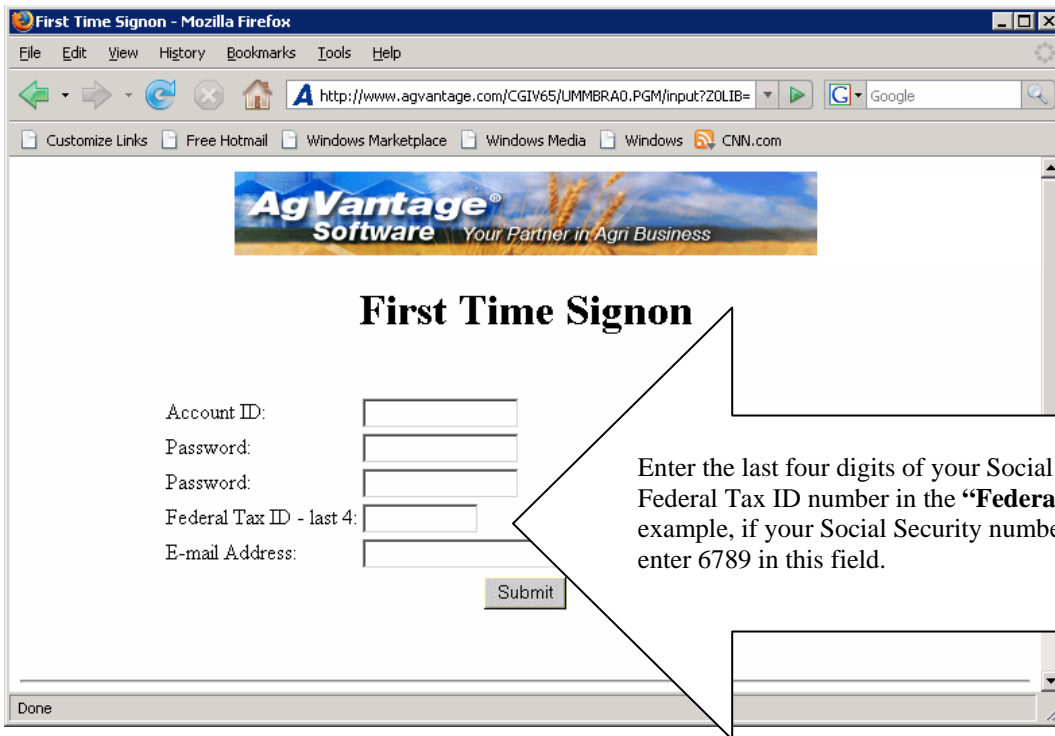
Submit

Done

Enter a password in the first “Password” field. Your password can be whatever you want it to be. Make sure it is something you can remember. Your password must be at least 4 characters long, and no longer than 10 characters. You may not use spaces or any other characters other than numbers and letters.

Re-enter the same password in the second “Password” field using the same rules as the first one. Make sure you enter it exactly the same as you did in the first “Password” field.

## First time Sign On Continued:



First Time Signon - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.agvantage.com/CGIV65/UMMBRA0.PGM/input?ZOLIB=

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**AgVantage®  
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### First Time Signon

Account ID:

Password:

Password:

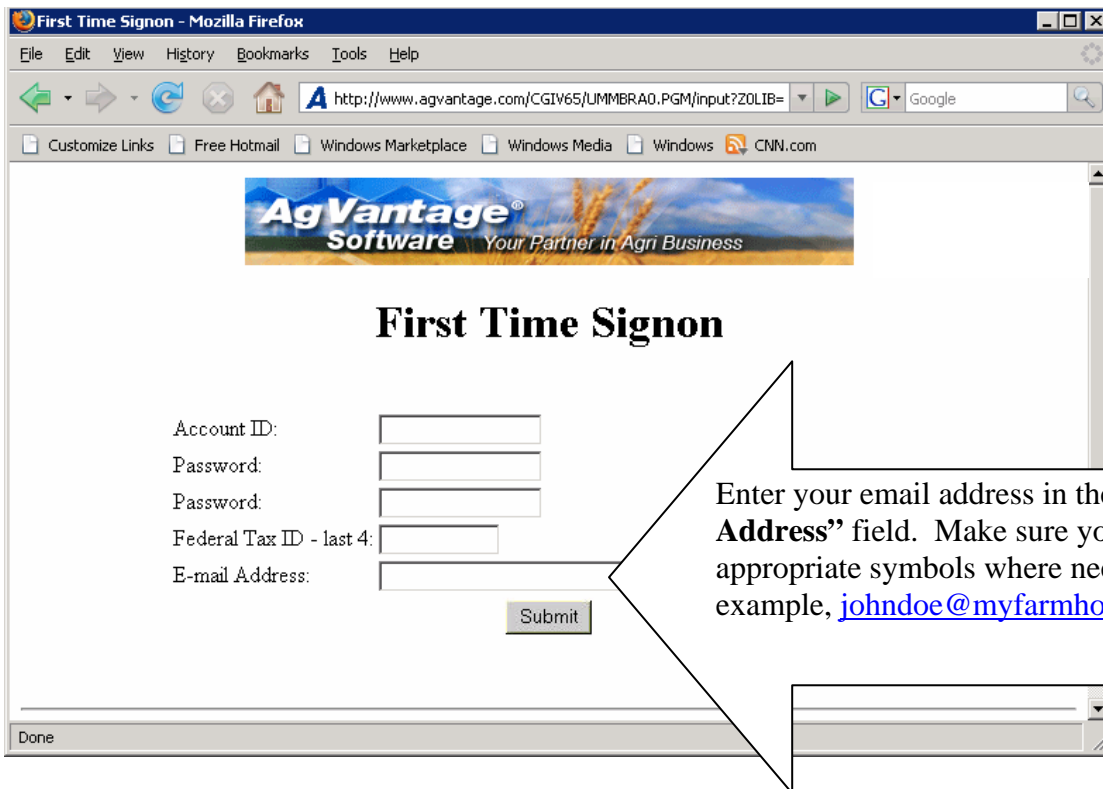
Federal Tax ID - last 4:

E-mail Address:

Submit

Done

Enter the last four digits of your Social Security number, or your Federal Tax ID number in the **“Federal Tax-ID – last 4”** field. For example, if your Social Security number is 123-45-6789, you would enter 6789 in this field.



First Time Signon - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.agvantage.com/CGIV65/UMMBRA0.PGM/input?ZOLIB=

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**AgVantage®  
Software** Your Partner in Agri Business

### First Time Signon

Account ID:

Password:

Password:

Federal Tax ID - last 4:

E-mail Address:

Submit

Done

Enter your email address in the **“E-mail Address”** field. Make sure you use the appropriate symbols where needed. For example, [johndoe@myfarmhouse.com](mailto:johndoe@myfarmhouse.com).

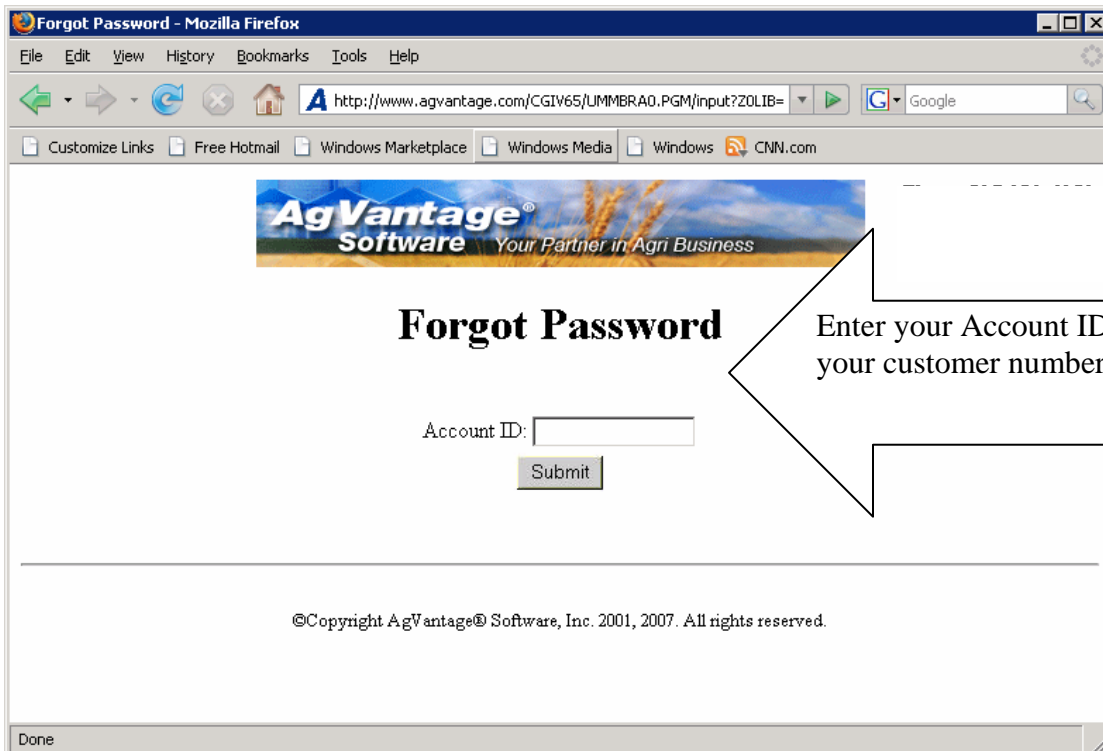
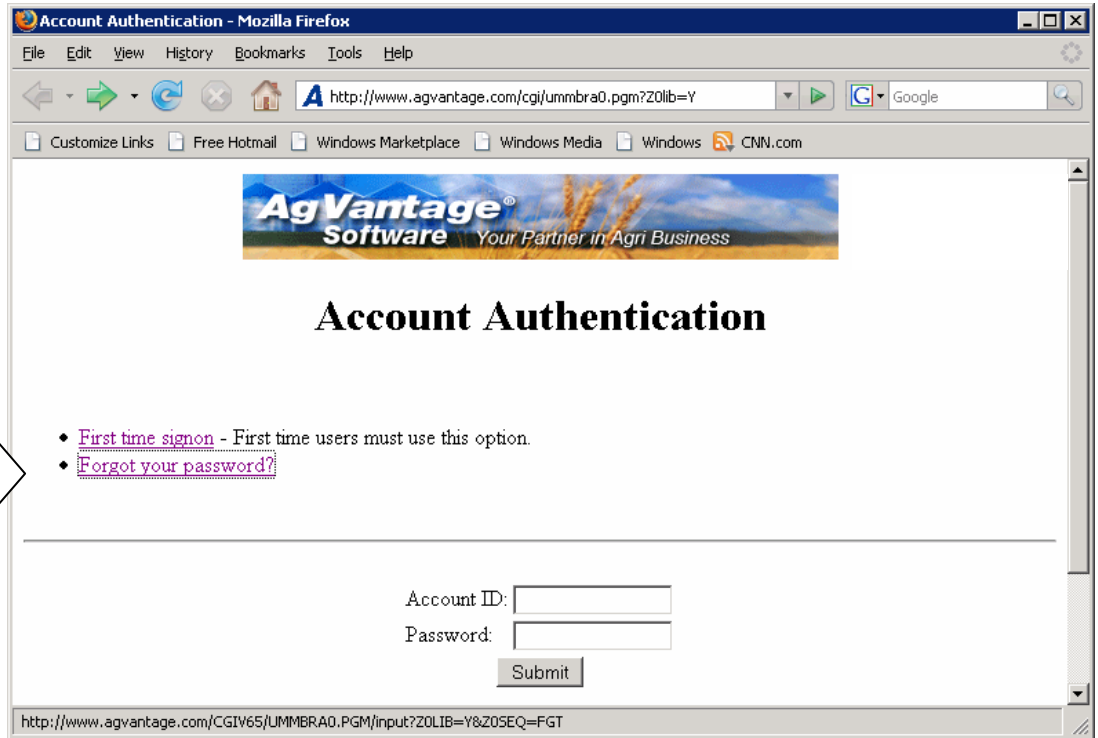
When you get all the information in correctly, click the Submit button.

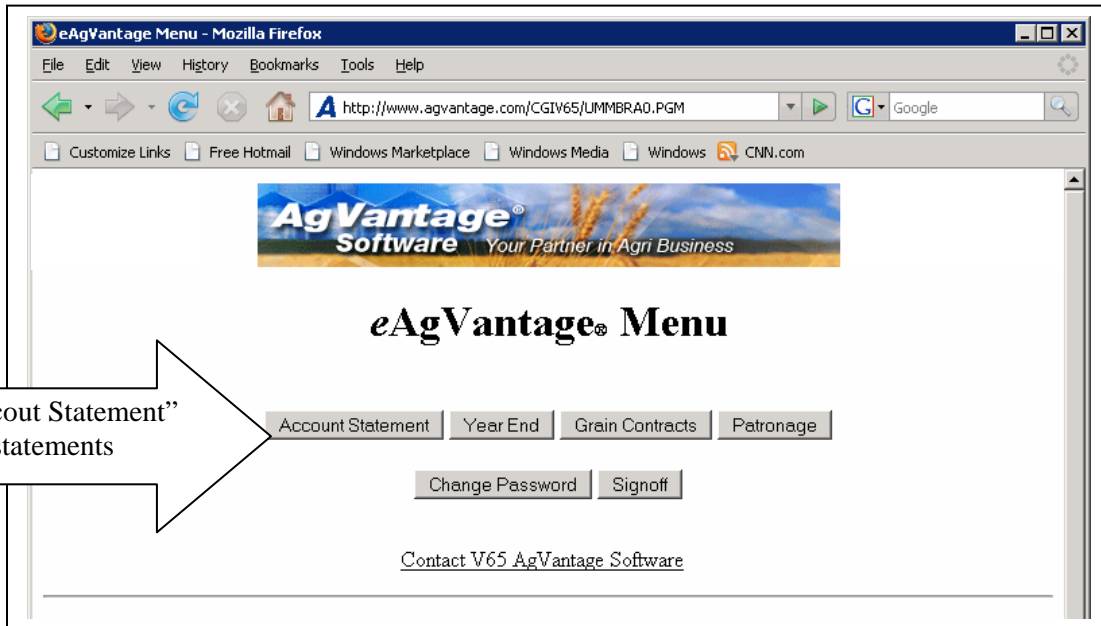
**Note: If your Tax ID/SSN are incorrect or your Account ID is incorrect, you will get an error message indicating this. If this happens, you will need to call your coop.**

# Forgot your Password?

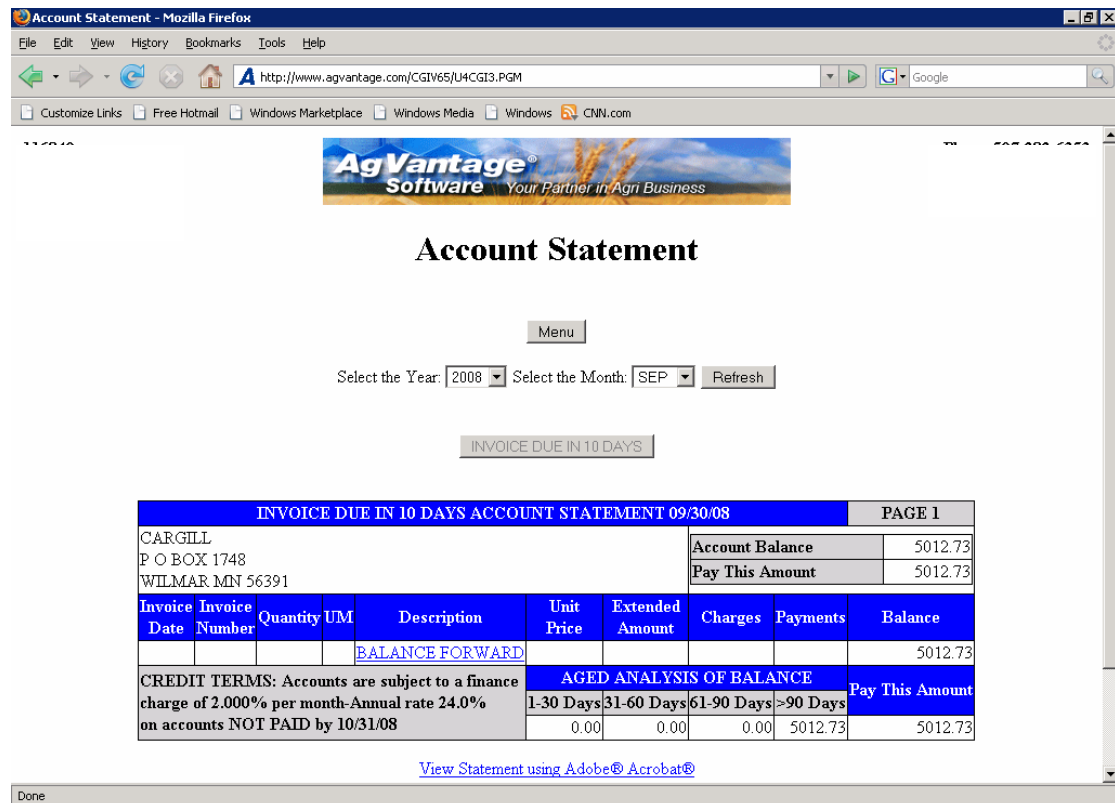
If you forgot your password after you have setup your account, all you need to do is click on “Forgot Your Password?” from any screen. An email will be sent to you containing your password.

Click on “Forgot your password.”



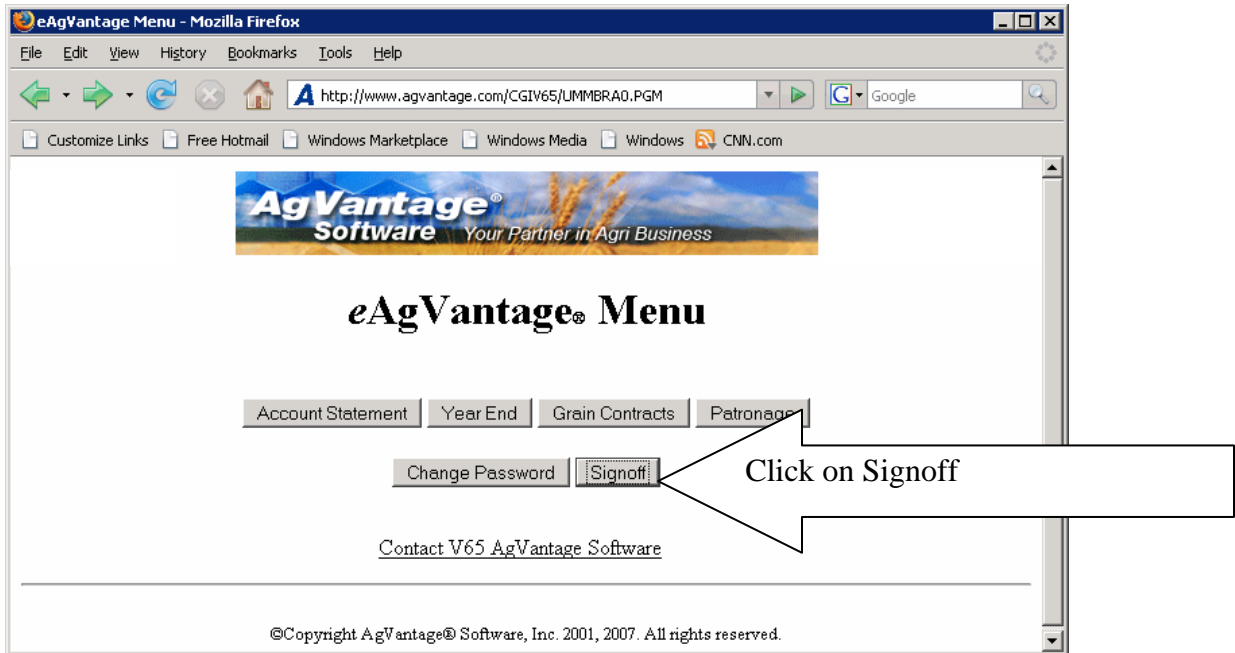


A Statement screen should look similar to this one:



## Signing off of eAgVantage:

At the Main Menu, click Signoff see example below:



The following screen should appear once signed off:

